



## Girl Scouts Heart of the Hudson

### ACH AUTHORIZATION FORM FOR TROOP BANK ACCOUNTS

**Bank Account Information**

Service Unit # \_\_\_\_\_ Troop # \_\_\_\_\_ Account Type ☐ Checking ☐ Savings

Bank Name: \_\_\_\_\_

Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_

Account Mailing Address: \_\_\_\_\_

\_\_\_\_\_

E-mail Address for Communications: \_\_\_\_\_

By signing below, I acknowledge that Girl Scouts Heart of the Hudson (GSHH) has the right to initiate bank credits/debits to the troop/SU bank account indicated below and this account and its funds are to be used for Girl Scouts activities only. Further, I authorize the financial institution indicated below to accept credit/debit entries by GSHH. In the event GSHH erroneously deposits funds into my account, I authorize GSHH to debit my account for an amount not to exceed the original amount of the erroneous credit.

I understand that it is the troop/SU's responsibility to notify GSHH if any of the information contained herein changes and to immediately submit a new ACH Authorization Form with the new bank account information.

**Primary Account Signer**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Primary Account Signer**

Print Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Submit your completed form to: [membercare@girlscoutshh.org](mailto:membercare@girlscoutshh.org). Your ACH form must be legible or they will not be processed.

You may also mail your ACH form to:

**Girl Scouts Heart of Hudson**  
**Attn: Member Care**  
**119 Highland Avenue**  
**Eastchester, NY 10709**