

GIRL SCOUTS HEART OF THE HUDSON, INC.

DEPARTMENT: GIRL Experience and Outdoor Program	CAMP TYPE: Residential Camp
SALARY: \$5,000	STATUS: Seasonal, Full-Time
REPORTS TO: Camp Director	FLSA: Exempt
SUPERVISES: Pool Lifeguards, Waterfront Lifeguards	
CAMP LOCATION: Rock Hill Camp	

POSITION SUMMARY:

To organize and administer activities at the waterfront consistent with Girl Scouts of the USA, American Camp Association and New York State Department of Health standards.

KEY FUNCTIONS & RESPONSIBILITIES:

- Integrate waterfront activities with other specialized camp events and to direct and supervise the waterfront staff.
- Participate in general camp activities.
- During pre-camp and throughout the camp sessions, train and supervise waterfront and lifeguard staff.
- If certified as an American Red Cross Water Safety Instructor, assess swimming ability and give instruction in water safety, swimming, boating, and canoeing.
- Develop and enforce waterfront safety measures for every person in camp (including staff, visitors, and campers) in line with Girl Scout, American Camping Association and New York State Department of Health standards; reports accidents to the Health Director/Registered Nurse and Camp Director promptly.
- Responsible for care and the use of boats, canoes, lifesaving equipment and other supplies and equipment; requisitions necessary equipment and supplies during camp; requests necessary repairs and maintenance work.
- Keep American Red Cross records for certifications and Department of Health water testing reports. Keep other records and make reports as required.
- Conduct annual review (and document that review) of the swimming portion of the Department of Health Safety Plan.
- This position description in no way states or implies that the responsibilities listed are the only duties to be performed by the person filling this position.
- The person in the position may be required to perform other duties as necessitated by the situation or requested by his/her supervisor.

QUALIFICATIONS:

- Successful completion of background check.
- Must be at least 21 years old.
- High School Diploma or equivalent.

- Current certification in American Red Cross Water Safety Instructor or American Red Cross Lifeguard Training and Waterfront Lifeguard.
- Current certification in American Red Cross CPR for the Professional Rescuer or equivalent.
- Three seasons of previous waterfront experience.
- Willing to take aquatics management or supervision training.
- Ability to stand for long periods.
- Capable of lifting and carrying items over 15 lbs.
- Proficient in navigating rough terrain.
- Comfortable being active for extended durations.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential duties.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

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