

**GIRL SCOUTS HEART OF THE HUDSON, INC.**

<b>DEPARTMENT:</b> GIRL Experience and Outdoor Program	<b>CAMP TYPE:</b> Residential Camp
<b>SALARY:</b> \$3,175	<b>STATUS:</b> Seasonal, Full-Time
<b>REPORTS TO:</b> Counselor Supervisor, Assistant Camp Director	<b>FLSA:</b> Exempt
<b>SUPERVISES:</b> Unit Counselors, Floaters	
<b>CAMP LOCATION:</b> Rock Hill Camp	

**POSITION SUMMARY:**

To live with and guide campers throughout their camp experience in accordance with standards set by Girl Scouts of the USA, the American Camp Association and the New York State Department of Health and to direct and supervise the work of the unit staff.

**KEY FUNCTIONS & RESPONSIBILITIES:**

- Know the girls in the unit and help them learn to respect the rights of others and to understand differences and similarities of other campers.
- Teach camping skills and appreciation of the out-of-doors. Guide activities and experiences in the unit through use of troop government, girl-leader planning, and the Girl Scout program.
- Coordinate unit activities with those of the entire camp.
- Supervise the unit staff - delegate jobs, guide them in work, arrange schedules for time off.
- Supervise unit housekeeping, sanitation, care of supplies and equipment.
- Assume responsibility for health and safety of the campers including but not limited to:
- Maintain a well-equipped first aid kit.
- Check with the nurse on supplies needed for a trip out of camp.
- Report accidents promptly.
- Keep nurse informed of health status of campers and unit staff.
- Serve as waterfront guard or watcher if needed, for her unit.
- Act as part of a team to plan, execute all camp programming with campers, council, other unit leaders and director.
- This position description in no way states or implies that the responsibilities listed are the only duties to be performed by the person filling this position.
- The person in the position may be required to perform other duties as necessitated by the situation or requested by his/her supervisor.

**QUALIFICATIONS:**

- Successful completion of background check.
- Must be at least 21 years old.
- High School Diploma or equivalent.
- Experience in camping and supervising of children.

- Girl Scout experience preferred.
- Ability to stand for long periods.
- Capable of lifting and carrying items over 15 lbs.
- Proficient in navigating rough terrain.
- Comfortable being active for extended durations.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential duties.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

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