

**GIRL SCOUTS HEART OF THE HUDSON, INC.**

<b>DEPARTMENT:</b> GIRL Experience and Outdoor Program	<b>CAMP TYPE:</b> Day Camp
<b>SALARY:</b> \$2,850	<b>STATUS:</b> Seasonal, Full-Time
<b>REPORTS TO:</b> Aquatics Director	<b>FLSA:</b> Exempt
<b>SUPERVISES:</b> N/A	
<b>CAMP LOCATION:</b> Camp Addisone Boyce	

**POSITION SUMMARY:**

To assist the Aquatics Director in organizing and administering the activities at the waterfront consistent with Girl Scouts of the USA, American Camp Association and New York State Department of Health standards.

**KEY FUNCTIONS & RESPONSIBILITIES:**

- Carry out assigned waterfront activities.
- Participate in special waterfront events.
- Assist Lifeguards and Aquatics Director as required.
- Assist with the coordination of waterfront search drills for weekly staff in-service training.
- Enforce water safety measures at the waterfront.
- Help to take care of waterfront equipment, facilities, and supplies; reports repairs needed to Aquatics Director.
- Keep records and makes reports as required.
- Participate in general camp activities.
- This position description in no way states or implies that the responsibilities listed are the only duties to be performed by the person filling this position. The person in the position may be required to perform other duties as necessitated by the situation or requested by his/her supervisor.

**QUALIFICATIONS:**

- Successful completion of Background Check.
- Must be at least 18 years old.
- High School Diploma or Equivalent.
- Current certification in American Red Cross Lifeguard Training and Waterfront Lifeguard.
- Current certification in American Red Cross CPR for the Professional Rescuer.
- Ability to stand for long periods.
- Capable of lifting and carrying items over 15 lbs.
- Proficient in navigating rough terrain.
- Comfortable being active for extended durations.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill and/or

ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential duties.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

*Girl Scouts Heart of the Hudson, Inc. is committed to the principles of equal employment opportunity. Our practices and employment decisions regarding employment, hiring, assignment, promotion, compensation, and other terms and conditions of employment are not to be based on an employee's race, color, sex, age, religion, national origin, disability, ancestry, military discharge status, sexual orientation, marital status, genetic predisposition, housing status, or any other protected status, in accordance with applicable law.*