

**GIRL SCOUTS HEART OF THE HUDSON, INC.**

<b>DEPARTMENT:</b> GIRL Expirence and Outdoor Program	<b>CAMP TYPE:</b> Day Camp
<b>SALARY:</b> \$2,500	<b>STATUS:</b> Seasonal, Full-Time
<b>REPORTS TO:</b> Program Specialist, Assistant Camp Director	<b>FLSA:</b> Exempt
<b>SUPERVISES:</b> Counselors In Training (CITs)	
<b>CAMP LOCATION:</b> Camp Addisone Boyce	

**POSITION SUMMARY:**

To guide counselors-in-training throughout experience in accordance with standards set by GSUSA, ACA, and the New York State Health Department and to direct and supervise the work of the CIT staff.

**KEY FUNCTIONS & RESPONSIBILITIES:**

- Instructs CITs according to the CIT curriculum which will facilitate development of skills in camping activities, outdoor living and leadership necessary to work effectively with children and will increase their understanding of children, camping and Girl Scout program, philosophy and objectives.
- Supervises supports and evaluates CITs in partnership with assigned unit and program staff.
- Coordinates CIT unit activities with those of the entire camp.
- Assumes responsibility for health and safety of the CITs:
- maintains a well-equipped first aid kit;
- reports accidents promptly;
- Keep nurse informed of health status of campers and unit staff.
- Serves as waterfront guard or watcher if needed, for her unit.
- Keeps records and makes reports as directed by Camp Director/Assistant Camp Director.

**QUALIFICATIONS:**

- Must be at least 18 years old
- Must have high school diploma.
- Experienced as a camp counselor and/or working with older girls.
- Demonstrated leadership abilities.
- Girl Scout experience preferred.
- Ability to stand for long periods.
- Capable of lifting and carrying items over 15 lbs.
- Proficient in navigating rough terrain.
- Comfortable being active for extended durations.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential duties.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

*Girl Scouts Heart of the Hudson, Inc. is committed to the principles of equal employment opportunity. Our practices and employment decisions regarding employment, hiring, assignment, promotion, compensation, and other terms and conditions of employment are not to be based on an employee's race, color, sex, age, religion, national origin, disability, ancestry, military discharge status, sexual orientation, marital status, genetic predisposition, housing status, or any other protected status, in accordance with applicable law.*