

January Service Unit Manager Meet-Up

- Can all links be put in the chat during the meeting be shared?
 - [Delegate Role](#)
 - GSUSA National Service Project: [Cupid Crew Cards for Valentine's Day](#)
 - Monthly Hot Topic:
 - [Forms & Documents page](#)
 - [Trip Activity Notification Packet](#)
 - [Safety Activity Checkpoints](#)
 - [Money Earning Application](#)
 - [MEA Final Report](#)
 - [Adult Awards & Recognition](#)
- Can SUMs be included in the First Year Leader Meet-Up follow-up email to share information with any volunteers who were not able to attend?
 - Yes, after both meet-ups, an email will be sent out to all first-year volunteers. SUMs can be included in that email.
- Trip Activity Notification Packet
 - Can more details on insurance options be shared and explained (for example, what does the Basic Plan mean and include)?
 - Plan 1 – Is for members with a current membership and lasting up to two consecutive nights or less. This coverage is included in the \$25 membership registration.
 - Plan 2 – Is for members with a current membership and non-members at events or for more than two consecutive nights. There is a charge per person per day.
 - We will provide a chart with additional information on Activity Accident Insurance at the next SU Manager Meet Up.
 - When is non-member/additional insurance required?
 - Additional insurance is required anytime a non-member attends a Girl Scout event.
 - Additional insurance is required for current members if a trip lasts 3 or more nights.
- Money Earning Applications
 - How do we verify that a troop has participated in both product sales before approving an MEA?

- Checking that a troop has participated in product sales is part of the Service Unit Manager's box on the MEA. If you are not sure whether or not 50% of a troop has participated, you can ask the troop leader or email Customer Care at customercare@girlscoutshh.org. Please use the subject line: Troop Product Sales Participation
 - If a girl is doing a MEA for a higher award, but her family has not participated in Annual Giving, is that going to prevent her from getting approval?
 - No, a girl will not be penalized because her family did not participate in Annual Giving the prior year
- Is there a lag in Looker?
 - Looker updates once daily, it isn't a live update like the roster in your MYGS account
- Do you have a "Job description" for the new recruiter?
 - This is the [Volunteer Position Description for a Service Unit Recruiter](#)
- If a troop is going to be donating profits from an event to an event that isn't expected to make money to Annual Giving, do they need to complete a final report? For example, an SU is hosting an event that isn't a money earning event – but they happen to make money from it with number of people attending and/or donations. They then plan to give any kind of potential profit to Annual Giving.
 - No, they do not need to complete an MEA or final report in this situation. It should be done the way any other annual giving donation would be done. If a donor requires a receipt, it would need to be done directly through Fund Development.