# Girl Delivery Orders After Initial Order

## How to view these orders:

* On the Girl Orders tab in eBudde, click on a girl's name, then to the right of the name, click "All Orders" and then choose "Girl Del. (After IO)".

* This will list any orders that came in after the Initial Order.

## How to fill these orders:

* If the troop has available inventory for the order, use that and then credit the Girl Scout with the additional packages.

* If the troop does not have the inventory to fill the order, place a Cookie Cupboard order on the Transactions tab.

## Credit the Girl Scout with the packages:

* Click on a girl's name, then the +Order button.

* Add the packages needed and then save.

**\*Do not add a payment for Digital Orders - the payment is automatically added - but the packages must be added manually.\***