



**GIRL SCOUTS HEART OF THE HUDSON, INC.
POSITION DESCRIPTION**

UNIT LEADER

REPORTS TO: Assistant Camp Director

GENERAL RESPONSIBILITIES

To live with and guide campers throughout their camp experience in accordance with standards set by Girl Scouts of the USA, the American Camp Association and the New York State Department of Health and to direct and supervise the work of the unit staff.

PRINCIPLE DUTIES

- Know the girls in the unit and help them learn to respect the rights of others and to understand differences and similarities of other campers.
- Teach camping skills and appreciation of the out-of-doors. Guide activities and experiences in the unit through use of troop government, girl-leader planning, and the Girl Scout program.
- Coordinate unit activities with those of the entire camp.
- Supervise the unit staff - delegate jobs, guide them in work, arrange schedules for time off.
- Supervise unit housekeeping, sanitation, care of supplies and equipment.
- Assume responsibility for health and safety of the campers including but not limited to:
 - a) Maintain a well-equipped first aid kit.
 - b) Check with the nurse on supplies needed for a trip out of camp.
 - c) Report accidents promptly.
 - d) Keep nurse informed of health status of campers and unit staff.
- Serve as waterfront guard or watcher if needed, for her unit.
- Act as part of a team to plan, execute all camp programming with campers, council, other unit leaders and director.
- Other duties as assigned.

JOB QUALIFICATIONS

1. Successful completion of background check.
2. Must be at least 21 years old.
3. High School Diploma or equivalent.
4. Experience in camping and supervising of children.
5. Girl Scout experience preferred.

EMPLOYEE STATEMENT: I have read the above job description and can perform its essential functions with without reasonable accommodation. If the position requires additional skills or qualifications that are beyond my capabilities, or if I have any other questions or concerns, I understand it is my responsibility to speak with my Supervisor.

Name: Print

Signature

Date