



**GIRL SCOUTS HEART OF THE HUDSON, INC.
POSITION DESCRIPTION**

CAB BUS MONITOR

REPORTS TO: Assistant Camp Director

GENERAL RESPONSIBILITIES

To supervise campers while they are being transported on the camp buses to and from camp in accordance with the safety standards set by Girl Scouts of the USA, American Camp Association and the New York State Department of Health. This position is in addition to camp responsibilities.

PRINCIPLE DUTIES

- Must be present on the bus for the entirety of the route.
- Keep attendance records of campers and staff riding the bus
- Manage behavior of campers during transport.
- Ensure campers and staff know and follow safety procedures such as use of seatbelts.
- If necessary, help load gear on bus and ensure that it is properly stored.
- In the case of an accident, follows camp's written accident procedures.
- Check that first aid kit is on bus before each trip.
- Keep records and reports as necessary.
- Report any illness or injury to the Nurse/EMT and Camp Director promptly.
- This position description in no way states or implies that the responsibilities listed are the only duties to be performed by the person filling this position. The person in the position may be required to perform other duties as necessitated by the situation or requested by his/her supervisor

JOB QUALIFICATIONS

1. Must be at least 18 years old.
2. Experience in working with children.

EMPLOYEE STATEMENT: I have read the above job description and can perform its essential functions with without reasonable accommodation. If the position requires additional skills or qualifications that are beyond my capabilities, or if I have any other questions or concerns, I understand it is my responsibility to speak with my Supervisor.

Name: Print

Signature

Date