

Silver Award Checklist

When I think I'm finished with my project:

	<p>Have I demonstrated leadership? Did I show how I interacted with and lead others throughout this project? (Did I host an event? Run a workshop? Give a presentation? Gather volunteers? Educate others?)</p>
	<p>Is my project being sustained? How, and by who? If another person or organization is carrying on my project do I have their letter or e-mail stating they are willing to do this?</p>
	<p>Have I met the global requirement? (Remember there are two options)</p> <ol style="list-style-type: none"> 1. Did I do this at the research phase of my project? Did I find a similar project in another community and reach out to them for ideas/advice on how to successfully complete the project? Did I then bringing those ideas back to my own community to successfully do my Silver? 2. If not, then did I complete option two? Did I give someone else the ability to actually recreate my project? How? <ol style="list-style-type: none"> i. It can be a flyer, presentation, workshop, social media, video, etc, but it does have to give steps or insight into how to be successful. It should include at least some of the following: <ol style="list-style-type: none"> 1. Step by step guide 2. Estimated budget 3. Guideline of how many volunteers and hours are necessary 4. Reasons WHY this project should be implemented elsewhere 5. Positive feedback from participants 6. Advice about successful partnerships 7. What not to do / learn from our mistakes
	<p>Does my project have at least 50 hours?</p> <ol style="list-style-type: none"> 3. Are no more than 25% of my total hours from fundraising / collecting donations? 4. Are at least 20% of my hours from leadership?

Before handing my paperwork to my mentor:

	Is it typed?
	Have I answered all the questions in complete sentences?
	Did I double check for spelling mistakes?
	Has it been signed by me, my troop leader and my project advisor?
	Did I include a budget? a. Budget should show all money earned as well as all money spent b. Budget should balance out to \$0 c. Money cannot be donated to organizations
	Did I include a time log? d. Are my leadership hours bolded or highlighted?

When working with a partner or on a group project:

	Do we have 4 or less girls in our group?
	Are our individual roles clear? Did we each showcase our personal contributions to this project?
	Are our hour logs different? Did we be sure to include only our individual roles in our hour logs?
	Are we handing our paperwork in together?
	Do we all have the same project title written on our paperwork?

If you cannot check off each of these boxes, then your project is not yet complete. These are the requirements both your mentor and council will use to approve your project.

If you have any questions, please contact your Silver Mentor or e-mail silveraward@girlscoutshh.org