



Program Collaborators Application Form

Thank you for submitting a listing for our Program Warehouse, Service Warehouse or Service Unit Activities. We are glad you and/or your organization are interested in providing opportunities to Girl Scouts in your area!

Girl Scouts Heart of the Hudson follows the Girl Scouts of the USA national *Safety Activity Checkpoints* guidelines. A copy of the *Safety Activity Checkpoints* guidelines can be found on our website www.girlscoutshh.org. We ask that you make a difference in the lives of girls. Please review and ensure that the proper *Safety Activity Checkpoints* guidelines are followed when offering your program. As always, the Girl Scouts Heart of the Hudson staff is available for additional help and guidance.

Please fill out the below information as it fits your program. We assess all applications that we receive. We ask that all vendors submit a current copy of Liability Insurance. The application form & insurance must be received at least 4-6 weeks prior to the scheduled event. Due to the high volume of interested vendors in posting to Program Warehouse or Service Warehouse, please be advised that submitting an application form does not guarantee being listed on our website. If your program is approved, it will be listed on the website for (1) program year from 10/1 through 9/30.

Contact name: _____

Contact phone: _____

Contact email: _____

Contact address: _____

Organization name: _____

Organization website: _____

Brief description of your organization: _____

Name of your event: _____

Date of your event: _____

Time of your event: _____

Description of your event: _____

Location of your event: _____

Cost of your event: _____

Program appropriate for ages: _____

Is a badge associated with your event: Yes No

Is a patch associated with your event: Yes No

Additional Notes: _____

Signature

Date

(By writing or typing your name, you are agreeing to follow Safety Activity Checkpoints guidelines.)

If you have any questions, please contact Program Warehouse at 914-747-3080 ext 426

Please send your completed contract to:

Girl Scouts Heart of the Hudson

Attn: Program Warehouse

211 Red Hill Road

New City, NY 10956

Fax: 845-638-2804

Or Email to: programwarehouse@girlscoutshh.org

Thank you!

For Office Use Only:

Date Received: _____

Approved: _____

Date Listed on Website: _____