

## **GIRL SCOUTS HEART OF THE HUDSON, INC.**

### **REGISTERED NURSE/HEALTH MANAGER** **OVERNIGHT CAMP PROGRAM**

**REPORTS TO:** Camp Director

#### **GENERAL RESPONSIBILITIES**

Supervise and be responsible for the general health and safety of campers and staff in accordance with the standards set by Girl Scouts of the USA, the American Camp Association and the New York State Health Department.

#### **PRINCIPAL DUTIES**

Establish and maintain contact with physician and with local hospital facilities; give first aid; give nursing care in cases of illness and accident as directed by physician; take responsibility for calling the physician when advisable.

Maintain first aid equipment for units, dining hall, kitchen, waterfront, arts and crafts, boating, nature, games and camp vehicles.

Initiate health education and safety practices; maintain health emergency procedures; instruct staff in first aid procedures during pre-camp.

Supervise health staff, and work with them to schedule regular infirmary hours.

Check incoming campers and collect, review, and keep health certificates; record all treatment and other health information; notify staff members of health precautions of special campers (and other staff) when indicated; notify the food service manager of individuals with food allergies. Collect medications of campers and staff upon arrival at camp; supervises medication storage and administration, where appropriate.

Complete necessary reports such as daily treatment log, insurance claim forms, health department reports, and other required reports.

#### **MINIMUM JOB QUALIFICATIONS**

1. Licensed registered nurse in the State of New York.
2. Current certification in American Red Cross CPR for the Professional Rescuer or equivalent.
3. Current certification in the American Red Cross Responding to Emergencies or higher.
4. Must be at least 21 years old.
5. Prior experience in supervising staff.