

How to Register for Programs

You can register for programs right through your myGS account! There are two ways to find and register for programs:

- ◆ Locate the program you want to register for on the GSHH calendar girlscoutshh.org/calendar
- ◆ Log into your myGS account at mygs.girlscouts.org/my-account
- ◆ **If you already have an account:** Sign in using the email address we have on file. If you don't remember your password, click the "Forgot my password" link with instructions on how to reset your password.
- ◆ **If you don't have an account:** Click on *Create an Account* and follow the instructions.
- ◆ **Note:** You can pay for a program using your Dough-si-Dough or Cookie Credits. To use, please call customer care with your Dough-si-Dough card numbers and they will process your registration for you.
- ◆ All programs are subject to change pending updates to COVID-19 guidelines or other restrictions.
- ◆ Be mindful of registration deadlines - these can be up to two weeks prior to the event. Some programs have minimum registration requirements that must be met for the program to run and may be subject to cancellation if not enough people register before the deadline.

Confirmation Notices:

- ◆ Confirmations will be automatically sent to the email on file for the registered adult (parent/caregiver of the girl) with program details at the time of registration. Please confirm we have the correct email on file when registering for programs.
- ◆ You can view all program registrations by logging in to your myGS account under the My Events tab. This will list all programs you have registered for and the payment status.



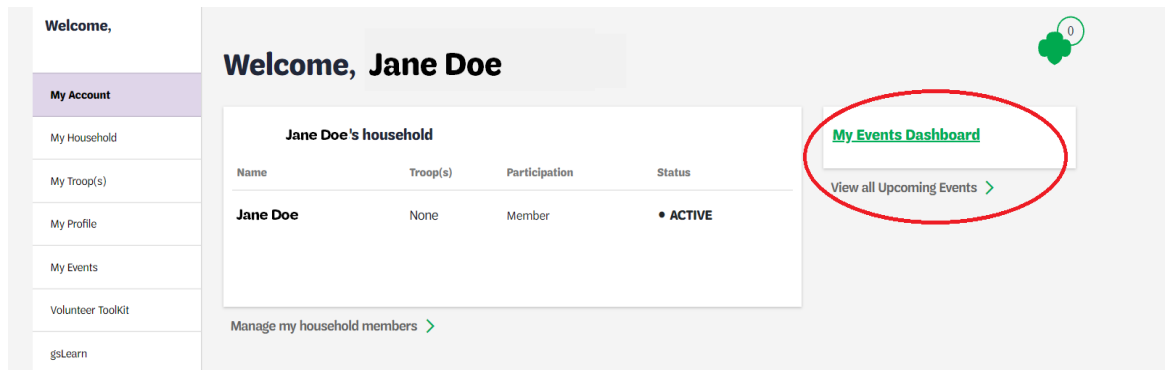
Cancellations/Refunds:

- ◆ GSHH has a no refund policy on program registration
- ◆ GSHH will allow a transfer to another program due to extenuating circumstances. GSHH must be notified in writing 10 business days prior to the program/series start date and the new program must be selected at that time. GSHH does not hold transfer requests to be applied at a later date. All requests must be received in writing and sent to: customercare@girlscoutshh.org
- ◆ Refunds will only be available if GSHH cancels the program.

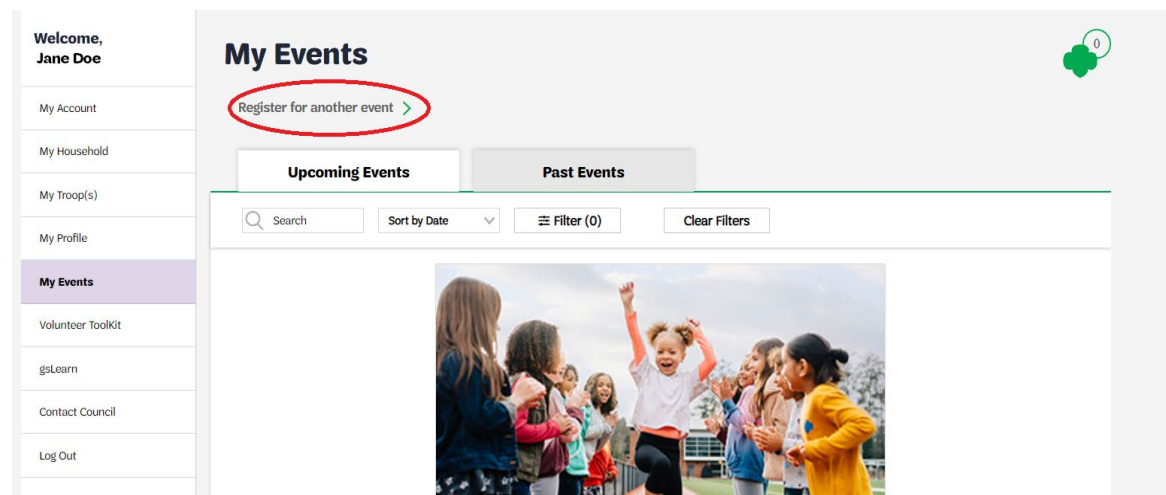
Searching for Events in MyGS

There are a few ways to search for events in your MyGS account:

- 1) Find the My Events Dashboard on your account landing page and click on 'View all Upcoming Events:'



- 2) Navigate to the 'My Events' tab and click on 'Register for another event:'



- 3) Click on 'Find Events' in the Participation Catalog:

