

**GIRL SCOUTS HEART OF THE HUDSON, INC.
POSITION DESCRIPTION**

BOATING MANAGER

REPORTS TO: Waterfront/WSI Manager

GENERAL RESPONSIBILITIES

To teach, supervise and coordinate the camp's watercraft activities consistent with Girl Scouts of the USA, American Camp Association and New York State Department of Health standards.

PRINCIPLE DUTIES

Give instruction to campers and staff in small craft skills and safety.

Evaluate aquatic abilities of campers and staff.

Participate in special waterfront events.

Enforce water safety measures at the waterfront.

Help take care of waterfront equipment, facilities, and supplies; report repairs needed to Waterfront/WSI Manager.

Keep records and make reports as required.

Participate in general camp activities.

Other duties as assigned.

JOB QUALIFICATIONS

1. Girl Scout Membership required.
2. Successful completion of background check.
3. Must be at least 21 years old.
4. High School Diploma or Equivalent.
5. Current certification in American Red Cross Lifeguard Training and Waterfront Lifeguard.
6. Current certification in American Red Cross CPR for the Professional Rescuer.
7. Certification in American Red Cross Basic Water Rescue and Small Craft Instructor.
8. Minimum 1 year experience with watercraft activities.
9. Prior experience in supervising staff.