



Girl Scouts®

EMPLOYMENT APPLICATION FOR NEW CAMP STAFF

GIRL SCOUTS HEART OF THE HUDSON

- This council is an equal opportunity employer. All applications for employment will be considered without regard to race, religion, color, sex, age, national origin or ancestry, citizenship, disability, marital status, or veteran status.
- Conditions of employment are stated at the end of this form. Please read it carefully before you sign this application. Application must be completed in full even if attaching a resume.

Please print or type and return to: Girl Scouts Heart of the Hudson, Inc., 2 Great Oak Lane, Pleasantville, NY 10570

Personal Data

Name:

Present address and telephone:

How long will you be at this address?

Permanent address and telephone:

E-mail:

Cell Phone:

Dates available for work:

From:

To:

Name of camp for which you are applying:

___ Camp Addisone Boyce Day Camp
 ___ Rocky Brook Day Camp

___ Rock Hill Resident Camp

Education

School Name and Location	High School or General Equivalency Diploma (GED)				Undergraduate College/University				Graduate/ Professional	Business/ Technical
	1	2	3	4	1	2	3	4		
Circle Last Year Completed										
Diploma / Degree / Credits										
Describe Course of Study										
Describe any honors you have received.										
List any leadership positions held.										
List any courses related to the position(s) desired.										

Training and Skills Development (if not listed under 'Education')

Course	Sponsoring Organization	Location	Date

Current Certifications and Licenses (include Driver's License if required by job)

Certification (Please complete all that apply)	Issuing/Sponsoring Agency	Expiration Date
<input type="checkbox"/> CPR, Type:		
<input type="checkbox"/> First Aid, Type:		
<input type="checkbox"/> Certified Lifeguard Training		
<input type="checkbox"/> Water Safety Instructor		
<input type="checkbox"/> Small Craft Instructor		
<input type="checkbox"/> Registered Nurse		
<input type="checkbox"/> Licensed Practical Nurse		
<input type="checkbox"/> Emergency Medical Technician		
<input type="checkbox"/> Other		

Volunteer Activities (List community, school, or other experiences, including any work with children, along with the activities and dates).

Item	Activities	Date(s)

Previous Camp Experience

Camp Name and Address	Position	Year	Agency or Sponsoring Organization	Telephone Number	Supervisor

Employment

Employer and Location (Most recent employer first)	Position	Dates	Reason for Leaving	Telephone Number	Supervisor

Position Desired

Minimum Age requirements are noted in parenthesis.

Day Camp or Resident Camp Please check position(s) desired:

Aquatics manager (21)	Program Manager (18)
Assistant Camp Director (21)	Program Supervisor (18) - <input type="checkbox"/> Archery <input type="checkbox"/> Arts & Crafts
Bus Monitor (18)	<input type="checkbox"/> Challenge Course <input type="checkbox"/> Drama <input type="checkbox"/> Nature <input type="checkbox"/> Small Craft
Business Manager (25)	Program Specialist (18) - <input type="checkbox"/> Archery <input type="checkbox"/> Arts & Crafts
Counselor-in-Training Supervisor (18)	<input type="checkbox"/> Challenge Course <input type="checkbox"/> Drama <input type="checkbox"/> Nature <input type="checkbox"/> Small Craft
Health Manager (21)	Trading Post Supervisor (25)
Junior Counselor (16)	Trip Leader (21)
Lifeguard (17)	Unit Counselor (18)
Nurse (21)	Unit Leader (18)

Do you meet or exceed the minimum age requirements for the desired position? Yes No

If not, please explain _____

References

(Three persons not related to you; preferably current and/or former supervisors; include camp directors, if applicable).

Name	Title	Address	Telephone Number

Program Skills

Please put a "T" by the Activities you can Teach to campers, and an "A" for the skills you can Assist. If you have a current Certification in any of the skills, please put a "C" (please attach a copy of your certification). Please write in any skill you think may be relevant.

Adventure/Challenge	Dance (list types)	Sports/Fitness	Waterfront
Challenge/ropes		Aerobics/exercise	Canoeing
Climbing/rappelling		Archery	Diving
		Softball/baseball	Kayaking
	Drama	Basketball	Rafting
Arts & Crafts	Clowning	Biking	Rowing
Ceramics/pottery	Theater	Fencing	Sailing
Drawing/painting		Fishing	Swimming
Leather craft		Golf	
Photography	Music	Gymnastics	
Woodworking	Singing	Horseback riding	
	Instrument (list)	Informal games	
		Skating	
		Soccer	Miscellaneous
Campcraft		Tennis	Academics
Backpacking	Nature	Track/field	Community service
Hiking	Animals/wildlife	Volleyball	Farming/gardening
Orienteering	Astronomy		Foreign language
Outdoor cooking	Birds		Leadership
Outdoor living skills	Environmental studies		development
Wilderness trips	Flowers/trees		CIT
	Insects		Radio/TV/video
	Rocks/minerals		Storytelling
	Weather		Team building

Camp Support Staff Skills and Certifications

In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

Business Admin.	Food Service
Bookkeeping/accounting	Cooking/meal prep
Computer/technical	Food handler's permit/certification
Computer/software	Menu planning
Purchasing/inventory	Purchasing
	Sanitation

- I hereby authorize you to check all my educational references and the personal employment references as indicated below; I further authorize these references to release to you all information that they have about me (check all that apply):

Present employer _____
Previous employers _____

Present employer after accepting position _____
Additional references listed _____

- Do you know of any reason why you would not be able to perform the essential functions of the job position for which you are applying with or without reasonable accommodation? Yes No If yes, please describe:
- Are you legally eligible to be employed in the United States? Yes No (*Proof of identify and eligibility will be required upon employment*)
- Have you ever been convicted of a crime (other than traffic violations)? Yes No
If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification).

I understand the completion of a physical examination and current health history is a condition of employment for *Resident Camp staff*.

I understand that a current health history is a condition of employment for *Day Camp staff*.

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I also understand that I am submitting this application to become an employee of Girl Scouts Heart of the Hudson, Inc. and not GSUSA.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment, and that employment is subject to verification of references.

Print Name

Signature

Date