

## How Volunteers Use the Program Warehouse

1. Enter [http://www.girlscoutshh.org/program\\_warehouse.php](http://www.girlscoutshh.org/program_warehouse.php) into the address bar on web and press enter
2. All of the available programs will be displayed in date order starting with the earliest date
3. At the top of the screen is the option to “change search items”. If you click here you will be taken to a filter screen. On that screen you can:
  - a. Select a specific Girl Scout level or multiple levels
  - b. Click Any future date or to select a specific date range:
    - i. Clicking the circle preceding Specific date range
    - ii. Entering the Earliest Date from the drop down box
    - iii. Entering the Latest Date from the drop down box
  - c. Select a Program location or multiple locations. The default is “anywhere” if you select a specific county you must unselect (click the box preceding) “anywhere”.
  - d. Select a Program Category from the drop down box
  - e. Select a Girl recognition: badge or patch
4. After you make your selections click “Submit Query”
5. Programs matching your selection criteria will be listed

Girl Scouts Heart of the Hudson follows the national *Safety-Wise* guidelines. We ask that you, as an adult volunteer, make a difference in the lives of girls. Please review and insure that the proper *Safety-Wise* girl-to-adult ratio is followed where participating in these programs. As always, the Girl Scouts Heart of the Hudson staff is available for additional help and guidance. [Please provide feedback on the program warehouse by emailing programwarehouse@girlscoutshh.org.](mailto:programwarehouse@girlscoutshh.org)