

**GIRL SCOUTS HEART OF THE HUDSON, INC.  
POSITION DESCRIPTION**

**BOATING SPECIALIST**

**REPORTS TO:** Boating Manager

**GENERAL RESPONSIBILITIES**

To assist in teaching, supervising and coordinating the camp's watercraft activities consistent with Girl Scouts of the USA, American Camp Association and New York State Department of Health standards.

**PRINCIPLE DUTIES**

- Give instruction to campers and staff in small craft skills and safety.
- Participate in special waterfront events.
- Enforce water safety measures at the waterfront.
- Help take care of waterfront equipment, facilities, and supplies; report repairs needed to Waterfront/WSI Manager.
- Keep records and make reports as required.
- Participate in general camp activities.
- Report any illness or injury to the Nurse/EMT and Camp Director promptly.
- Other duties as assigned.

**JOB QUALIFICATIONS**

1. Successful completion of background check.
2. Must be at least 18 years old.
3. High School Diploma or equivalent.
4. Current certification in American Red Cross Lifeguard Training and Waterfront Lifeguard.
5. Current certification in American Red Cross CPR for the Professional Rescuer.
6. Certification in American Red Cross Basic Water Rescue and Small Craft Instructor.
7. Experience in working with children.
8. Camp experience preferred.

**EMPLOYEE STATEMENT:** I have read the above job description and can perform its essential functions  with  without reasonable accommodation. If the position requires additional skills or qualifications that are beyond my capabilities, or if I have any other questions or concerns, I understand it is my responsibility to speak with my Supervisor.

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Name: Print

Signature

Date