

GIRL SCOUTS HEART OF THE HUDSON, INC.
POSITION DESCRIPTION
CAB AQUATICS Director

REPORTS TO: Camp Director

GENERAL RESPONSIBILITIES

To organize and administer activities at the waterfront/pool consistent with Girl Scouts of the USA, American Camp Association and New York State Department of Health standards; to integrate waterfront/pool activities with other specialized camp events and to direct and supervise the waterfront/pool staff.

PRINCIPLE DUTIES

- Develop and carry out waterfront/pool activities with the waterfront/pool staff. Supervises waterfront/pool staff. Participates in general camp activities.
- During pre-camp and throughout the camp sessions, trains and supervises the waterfront and lifeguard staff.
- Conduct weekly swimming assessments of campers' ability and gives instruction in water safety, swimming, boating, and canoeing if certified as an American Red Cross Water Safety Instructor.
- Develop and enforce waterfront safety measures for every person in camp (including staff, visitors, and campers) in line with Girl Scout, American Camping Association and New York State Dept. of Health standards; report accidents to the Nurse and Camp Director promptly.
- Responsible for care and the use of boats, canoes, lifesaving equipment and other supplies and equipment; requisitions necessary equipment and supplies during camp; requests necessary repairs and maintenance work.
- Keep American Red Cross records for certifications and Department of Health water testing reports. Keeps other records and makes reports as required.
- This position description in no way states or implies that the responsibilities listed are the only duties to be performed by the person filling this position. The person in the position may be required to perform other duties as necessitated by the situation or requested by his/her supervisor

JOB QUALIFICATIONS

1. Successful completion of Background Check.
2. Must be at least 21 years old.
3. High School Diploma or Equivalent.
4. Current certification in American Red Cross Water Safety Instructor (WSI) or American Red Cross Lifeguard Training and Waterfront Lifeguard.
5. Valid certification in American Red Cross CPR for the Professional Rescuer or Equivalent.
6. Must Possess a valid in-person testing certificate for the ARC Lifeguard Management
7. Must have at least three seasons of previous waterfront experience.
8. Must be willing to take aquatics management or supervision training with written test if not WSI certified.

EMPLOYEE STATEMENT: I have read the above job description and can perform its essential functions with without reasonable accommodation. If the position requires additional skills or qualifications that are beyond my capabilities, or if I have any other questions or concerns, I understand it is my responsibility to speak with my Supervisor.

Name: Print

Signature

Date